User Manual
For

ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY
Combined entrance test for 2/3 years diploma courses offered
by ANGRAU, Dr YSR HU, SVVU & APFU

By
APOnline

Internal Approval

Internal Approval

Prepared by	Date
Venu Gadde	17/05/2022
Reviewed by	**Date**
Srinivasa Poluri	17/05/2022

Distribution list

Table 1 : Distribution list

Name	Role
ANGRAU	Client
B Bala Kishore	Group Leader

Document Control Information

Table 2 : Document Control Information

Version	Revision Date	Author	Affected Sections	Brief Description of Change
1.0	17/05/2022		NA	NA

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1 INTRODUCTION

AGRI POLYCET is a Polytechnic Common Entrance Test conducted by Acharya N.G Ranga Agricultural University, Guntur for admission into Diploma programs offered in constituent and private Polytechnics affiliated to Acharya N G Ranga Agricultural University (ANGRAU), Guntur, Dr YSR Horticultural University (Dr YSR H U), Venkataramanna gudem, Sri Venkateswara Veterinary University (SVVU), Tirupati and Andhra Pradesh Fisheries University (APFU), Vijayawada.

Every candidate desirous of seeking admission into various Diploma course offered by ANGRAU, Guntur, Dr YSR HU, Venkataramanna gudem, SVVU, Tirupati and APFU, Vijayawada can apply online for AGRI POLYCET-2022. No separate application is prescribed for appearing entrance test for admission in to above Universities. The filled in application for AGRI POLYCET-2022 itself is an application for all the above four Universities.

The above Universities have established Polytechnics in various places in the State of Andhra Pradesh and also accorded affiliation to a few Private Polytechnics to boost the agriculture and allied sector and to create to the needs of technically trained manpower.

1.1 OBJECTIVES

The main objective of the admission module is to allot the seats as per the eligibility rules.

1.2 SCOPE

The scope of this document is to explain the process of Candidate Fee payment, registration and download registration details.

2 ABBREVIATIONS

Table 3 : Abbreviations

S.No.	Abbreviation	Expansion
1	ANGRAU	Acharya N.G. Ranga Agricultural University
2	PH	Physically handicapped
3	EWS	Economically Weaker Section
4	NCC	National Cadet Corps
5	GS	Games and Sports
6	CAP	Children of Armed Personnels

3 SOFTWARE AND TECHNOLOGIES

Table 4: Software and Technologies

S.No.	Software	Version
1	PHP	7.2.5
2	My SQL Server	10.1.32

4 PROCESS FLOW

4.1 Fee Payment:

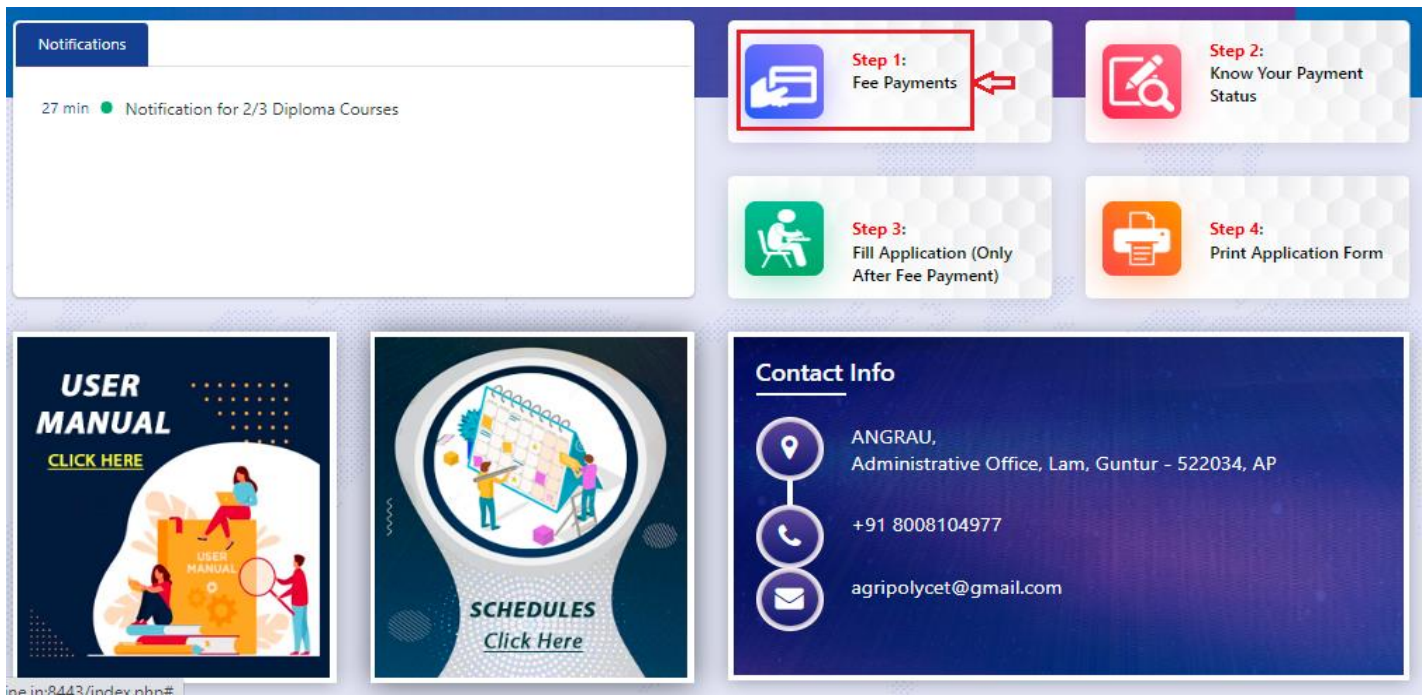Click on Fee Payment tab as shown in the screen below.

Figure 1 : Fee Payment Link

After clicking on **Fee Payment Tab**, a fee payment webpage will be displayed as shown in the screen below update basic details.

Note:- If the candidate has qualified / appeared from AP SSC Board, the data will be automatically populated from data base. Other candidate who appeared from other than AP SSC Board shall furnish the necessary details by filling all the details in appropriate fields.
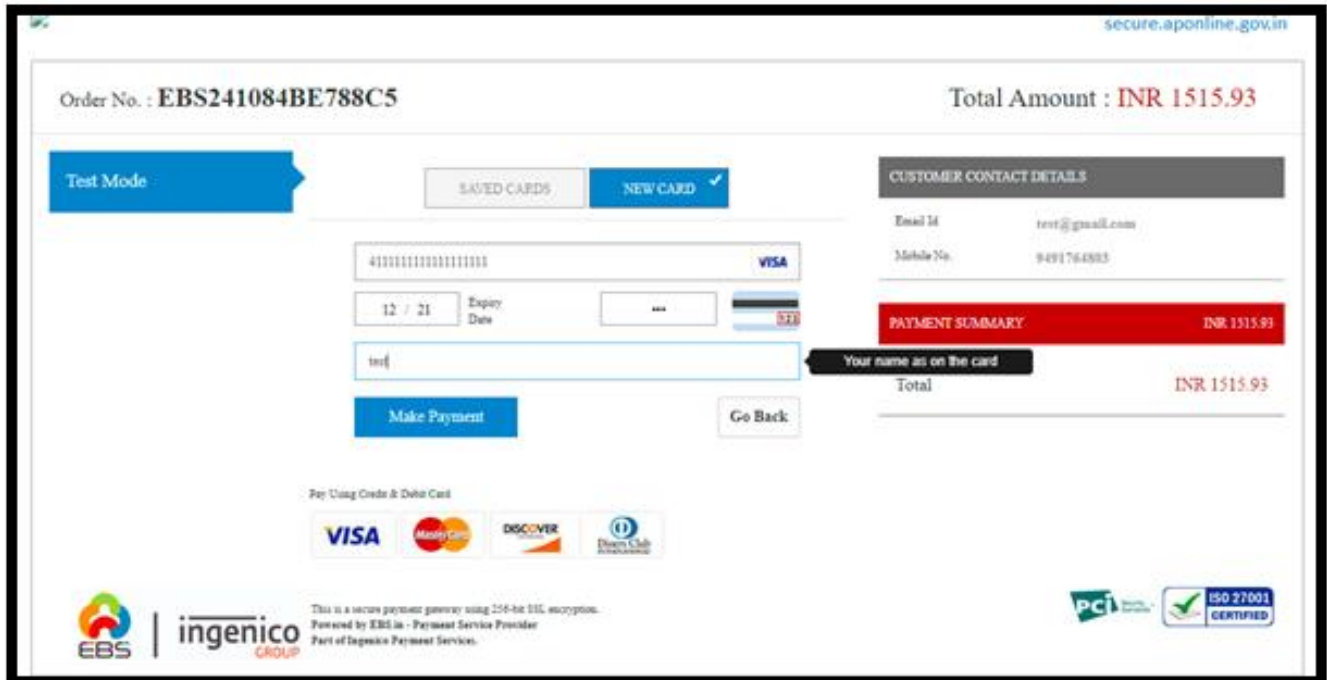
Figure 2 : Registration and Fee Payment Details

- o **SSC or Equivalent (10th Class):** Candidate should select Urban or Rural location, Enter the SSC or Equivalent Hall Ticket No., Month of Passing and Year of Passing.

- o **Candidate Name:** Name of candidate (as per SSC) as entered in fee payment screen will be displayed here and cannot be modified or edited.

- o **Mobile Number, Alternate Mobile Number and Telephone Number:** Candidate should enter his/her Mobile Number, Alternate Mobile Number and Telephone Number.

- o **Email ID:** Candidate should enter his/her Email ID.

- o **Date of Birth:** Date of Birth (as per SSC) as entered in fee payment screen will be displayed here and cannot be modified or edited.

- o **Caste Category:** Select as per Cast certificate.

After clicking on Fee Payment Tab, a fee payment webpage will be displayed as shown in the screen below.

Enter the payment option details and make the payment as show in following screen.

Figure 3 : Entering Card Details

Candidate need to wait for the payment process to complete and don't press the BACK button or REFRESH buttons till the payment completes.

Figure 4 : Success Response from Payment Gateway

Payment Status will be displayed by clicking on Check Payment Status button as shown in the screen below.
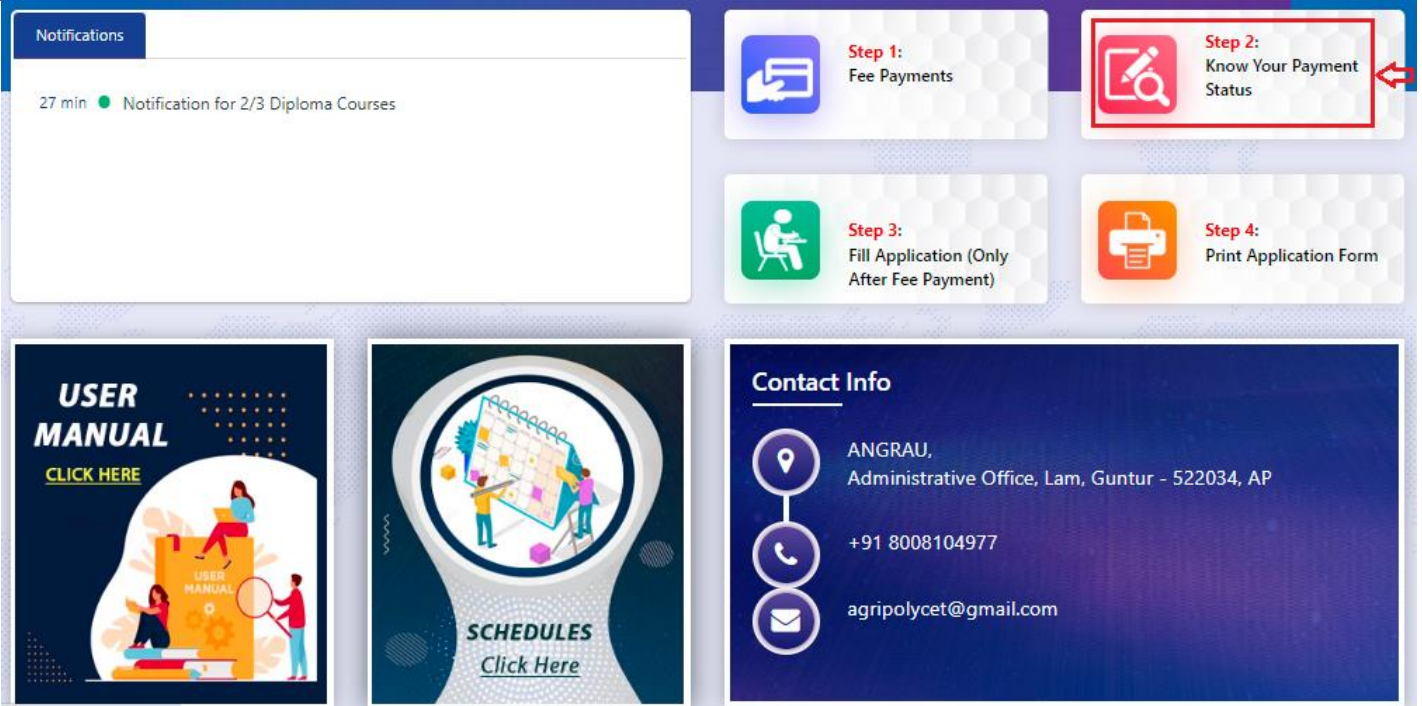
Transaction Successful

Payment Reference ID	:	P123456789600029
ANGRAU Transaction ID	:	angtxnd178289
Bank Transaction ID	:	PTM180538AEC74CD
Qualifying Hall Ticket No.	:	123456789
Qualifying Exam Board	:	APSSC
Candidate Name	:	Test
Date of Birth	:	1-1-2000
Mobile Number	:	913
Mobile Number Mentioned	:	Self
Alternative Mobile Number	:	934
Email ID	:	@gmail.com
Category	:	OC
Fee	:	600/-
Transaction Status	:	success

PRINT

Figure 5 : Payment Receipt Generated

4.2 Know Your Payment Status:

The candidate can also check the status of payment made through this option.
Click on Know Your Payment Status tab for checking the status of the payment as shown in the below screen.
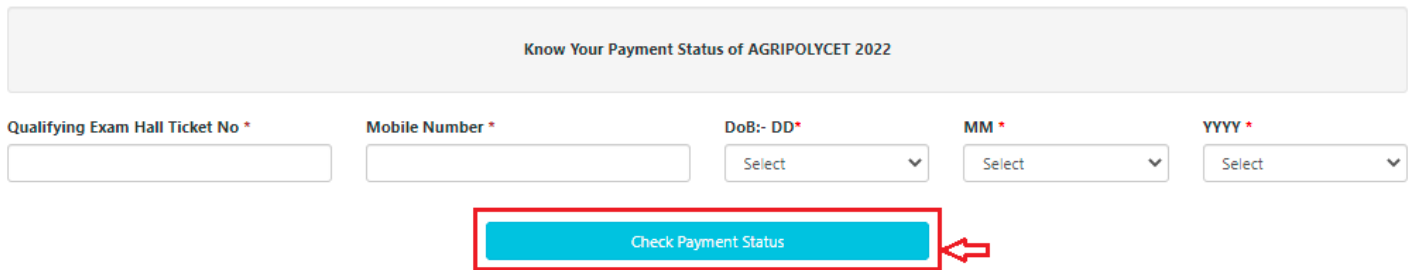
Figure 6 : Know Your Payment Status – Link

After clicking on **Know Your Payment Status** Tab, the following page will be displayed. Furnish the same hall ticket number, mobile number, Date of Birth as given and click on **Check Payment Status** button as shown in the screen below.

Figure 7 : Know Your Payment Status

Payment Status will be displayed by clicking on Check Payment Status button as shown in the screen below.

Transaction Successful		
Payment Reference ID	:	P123456789600029
ANGRAU Transaction ID	:	angtxnd178289
Bank Transaction ID	:	PTM180538AEC74CD
Qualifying Hall Ticket No.	:	123456789
Qualifying Exam Board	:	APSSC
Candidate Name	:	Test
Date of Birth	:	1-1-2000
Mobile Number	:	913
Mobile Number Mentioned	:	Self
Alternative Mobile Number	:	934
Email ID	:	@gmail.com
Category	:	OC
Fee	:	600/-
Transaction Status	:	success

PRINT

Figure 8 : Know Your Payment Status - Details

4.3 Fill Application (Only After Fee Payment):

The candidate can start filling the application by selecting the tab "Fill Application (only after fee payment)"

Fill in the details of payment reference ID, Qualifying examination Hall ticket number, mobile number and date of birth and click on Proceed to fill application.
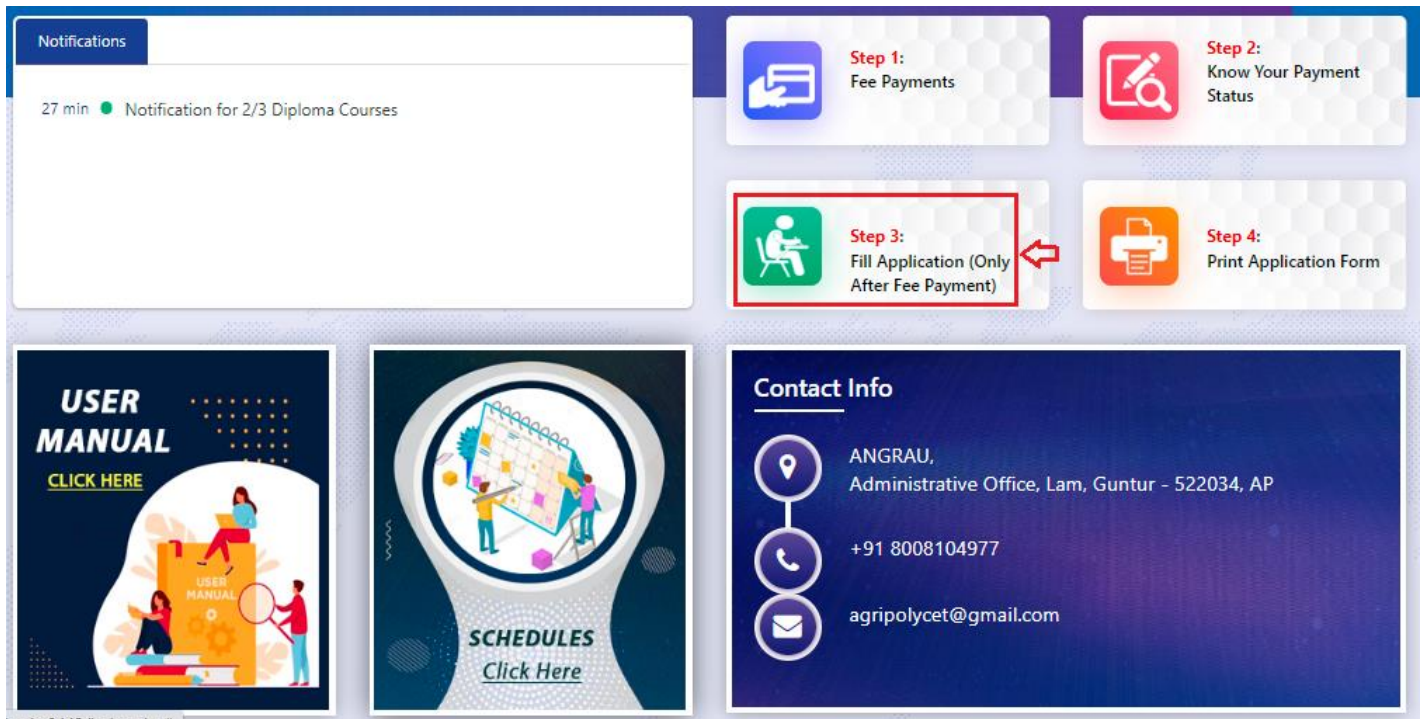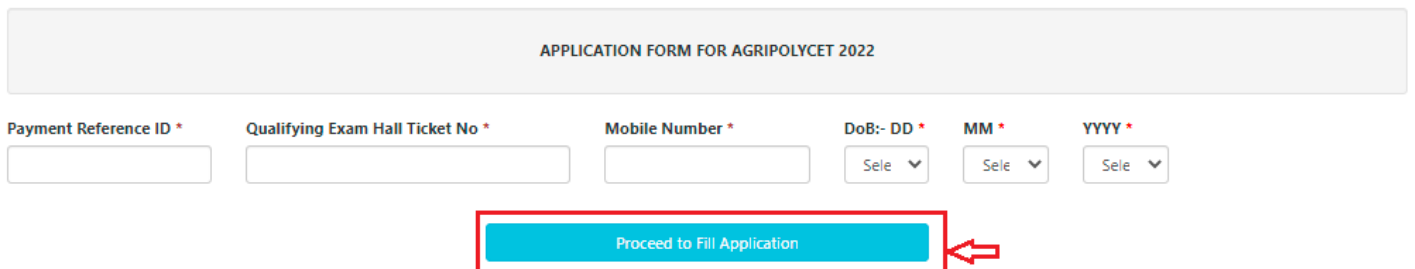

Figure 9 : Filling the Application – Link

After clicking on **Know Your Payment Status** Tab, the following page will be displayed. Furnish the same hall ticket number, mobile number, Date of Birth as given and click on **Check Payment Status** button as shown in the screen below.

Figure 10 : Filling the Application

In the application form, the fields marked with '*' symbol are MANDATORY which cannot be left blank without providing information. The details provided during the Registration Fee payment are frozen and cannot be edited.

Figure 11 : Filling the Application - Form

- o **Father's Name:** The candidate has to enter his / her father's name as per 10th class records in the space provided in CAPITAL LETTERS.

- o **Mother's Name:** The candidate has to enter his / her mother's name as per 10th class records in the space provided in CAPITAL LETTERS.

- o **Gender:** Select your Gender among the three options given

- o **Aadhaar Card Number/Enrollment No.:** Enter your Aadhar Card number

- o **Annual Income of the Parents (in Rs.):** Select any one of the three options provided as given below regarding the "Annual Income of the Parents (Rs.):" A valid income certificate issued by competent authority and its number should be entered.

- o **Special Reservation Category:** Reservations are provided for candidates with NCC, CAP, Sports & Games categories also. Select the applicable categories for which supportive certificates are available.

- o **Native District:** select your native district

- o **Preferred Center District:** Select the priority wise preference

- o **Note:- Test center opted by the applicant is liable to be changed depending upon the number of applicants opted for a given center.**

- o **Photo and Signature:** Upload Photo and Signature in JPJ format.

After Submission, Application number is generated as shown in the screen below.

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The Application submitted successfully with the Reference Number A9133444579700030. Proceed for Application Print.

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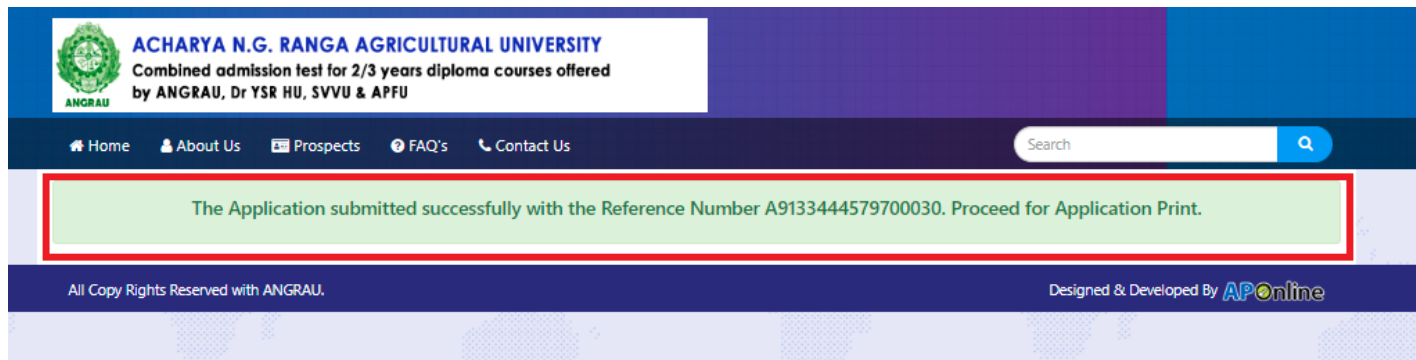
Figure 12 : Fill Application – Application number

4.4 Print Application Form:

Candidate can print the submitted ANGRAU - AGRI POLY CET - 2022 application form through this option.
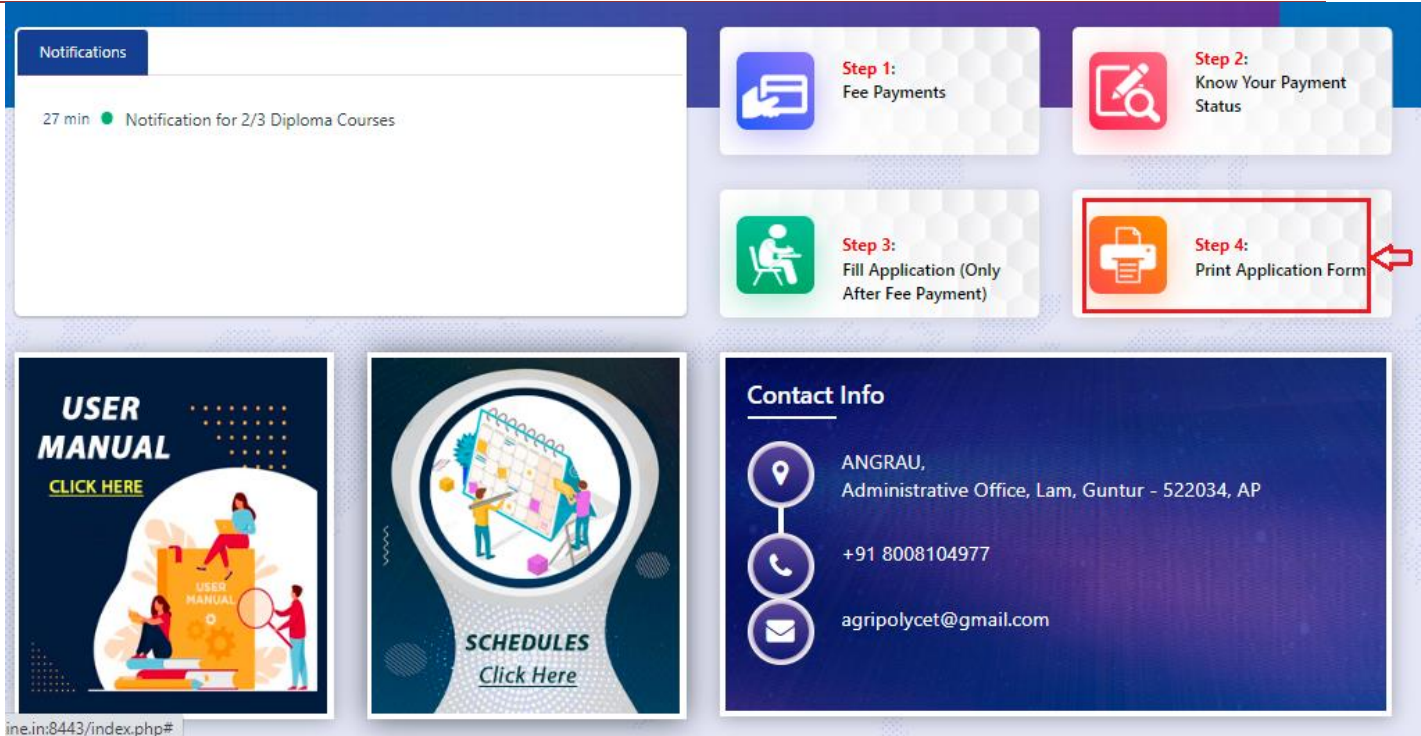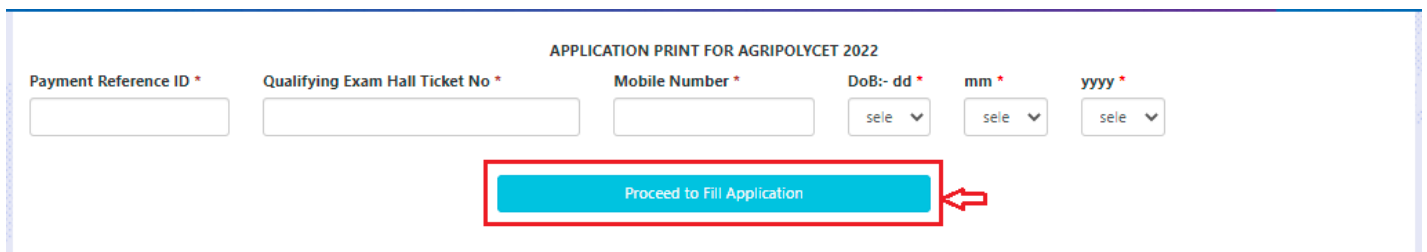
Figure 13 : Application Form for Print/Download - Link

After clicking on Print Application Form link from ANGRAU - AGRI POLY CET - 2022 Home page, the Print Application Form for ANGRAU - AGRI POLY CET - 2022 page will be displayed then enter all the mandatory details and click on Get Application Details as show in the screen below.

Figure 14 : Application Form for Print/Download

After entering all the mandatory details and clicking on Get Application Details, the print copy of the AGRI POLY CET - 2022 will be displayed for printing as show in the screen below.

APPLICATION PRINT FOR AGRIPOLYCET 2022

Application Reference Id:
A9346212624800023

Personal Details

Candidate Name	:	gvenu
Father Name	:	satya
Mother Name	:	satyavathi
Date of Birth	:	
Gender:	:	Male
Caste Category	:	OC
EWS Category	:	Yes
Parent Annual Income	:	Below 2.5 Lakhs
Aadhaar No. :	:	123456234234
Mobile No	:	
Mobile Number Mentioned :		Self
Alternative Mobile Number:		
Email Id:	:	
Native District	:	ANANTAPUR
Local Area	:	AU

Qualification Exam Details

Qualification Exam Board	:	APSSC
Qualification HallTicket No.	:	123456789

Test Center Details

Test Center District	:	ANANTAPUR
Test Center Preference1	:	Anantapur
Test Center Preference2	:	Gooty
Test Center Preference3	:	Hindupur
Application Submitted on	:	16-05-2022-08:40:39

Payment Details

Reference Id	:	P123456789600012
Bank Reference Id	:	
Transaction Id	:	angtknd327133
Amount	:	0
Transaction status	:	
Transaction date	:	

Generated on : 18-05-2022 .   Signature & Seal of the Secretary/Correspondent of the Society

I Undertake the responsibility on the correctness of the information. If the Government or Competent Authority notices at any point of time the information furnished above are false or tampered and authorities shall initiate appropriate action as per Law in force.   Page 1/1

Figure 15 : Application Form for Print/Download